

## **PY24 Data Element Validation Procedures for Elements 1600-1607; 1614-1618; and 1700-1706**

1. In the Second Quarter of the Program Year, ESD's Data Integrity (DI) team will pull a sample of participants and exiters for validation.
2. Sample size and methodology:
  - a. For each of the 12 LWDB Monitoring Areas:
    - i. For core Title I-B programs 5% records or a minimum of 25 records will be selected, if 5% of records is less than 25 records then 25 records will be reviewed.
    - ii. For Title III program (Wagner-Peyser) 5% records or a minimum of 25 records will be selected, if 5% of records is less than 25 records then 25 records will be reviewed.
    - iii. For TAA program, as applicable, 5% records or a minimum of 10 records will be selected, if 5% of records is less than 10 records then 10 records will be reviewed.
    - iv. For DWG program, as applicable, 5% records or a minimum of 10 records will be selected, if 5% of records is less than 10 records then 10 records will be reviewed.
    - v. If less than the sample size is less than the minimum sample mentioned above, all will be sampled.
  - b. The sample size methodology is based on a percentage of the records per group with a minimum number of records sampled when the percentage of records is below a determined threshold. The sample is made up of participants and exiters to review all required data elements.
3. ESD's Data Integrity (DI) team will validate the following data elements: 1600-1607; 1614-1618 (1610, 1612, and 1613 elements are not being populated at this time); 1700-1706.