

Date: January 7, 2025
Time: 9:00 a.m. – 11:00 a.m.
Location: [Join Teams Meeting](#) 1 (564) 999-2000, 639 523 498#

agenda

[Link to the Workforce Processional Center](#)
[Link to the WPC's WIT Project page](#)

Participants LEGEND: I&T Steering Committee items (*voting member), (P) Project only	
Joy Adams, ESD Policy Director*	Ismaila Maidadi, ESD Workforce Services Division Director and WIT Project Business Sponsor*
Gustavo Avilés, ESD Labor Market Information and Research Director*	Amy Martinez, CEO South Central Workforce*
Cynthia Garcia, Executive Director Benton-Franklin WDC	Eleni Papadakis, WTB Executive Director
Katie Condit, CEO Workforce Central	Lisa Romine, Director, SkillSource (North-Central)*
Martin Ndicu, ESD Interim CFO*	William Westmoreland, CEO Pac Mountain
Marissa Cahill, CEO Northwest Workforce Council	Rod Van Alyne, Director Eastern Partnership WDC
Bill Dowling, CEO Olympic LWDB*	Puneet Agrawal, WaTech Project Consultant (P)
Joy Emory, CEO Workforce Snohomish- <i>represented by Jack Chapman</i>	Anna Minor, OFM (P)
Cami Feek, ESD Commissioner (P), WIT Project Executive Sponsor	Steve Suskin & Gasper Gulotta- QA Vendor (P)
Miriam Halliday, CEO Workforce Southwest	Anne Goranson, Project Owner (P)
Lisa Kissler, ESD Project Technology Sponsor*	Linda Kleingartner, Project Manager (P)
Marie Kurose, CEO Seattle-King County WDC	Michael Luchini, Product Manager
Mark Mattke, CEO Spokane Workforce Council*	Anne Buchan, Management Analyst (scribe)
	Guests: Eric Le, Chris Barron, and Emily Kok

Meeting Objectives: -Shared understanding on the WIT Replacement project deliverables
 -Full engagement from participants on decisions and advice requested

Decisions (type) none requested

Pre-Work Review draft monthly status report
 Review draft Quality Assurance monthly report

Agenda

1. **Welcome!** | Cami Feek, Ismaila Maidadi & Mark Mattke
2. **Agenda Review** | Linda Kleingartner
3. **WIT Replacement Project – Status Update** | Linda Kleingartner
4. **Budget / Governor’s Mandate – impacts to WIT Project** | Cami Feek
5. **BAM (Brand and Media Group) “Role” pertaining to the WIT Project** | Amy Martinez
6. **Quality Assurance** | Gasper Gulotta, Steve Suskin- ISG-NW
7. **Next Steps, Project Steering Committee closing comments** | Cami Feek, Puneet Agrawal, Linda Kleingartner

Transition to I&T

Steering Agenda Items

8. **LWDB Voting Member Change** | Mark Mattke
9. **Data Share Work Group Update** | Emily Kok
10. **Off-Base Transition Training (OBTT)** | Sam Mitchell
11. **December Advisory Committee Items** | Ismaila Maidadi
12. **Portfolio Update** | Eric Le, Michael Luchini
13. **Roundtable & Wrap up** | Ismaila Maidadi & Mark Mattke