Date: April 3, 2025 <- NOTE Meeting Day and time change   **agenda**
Time: 8:30 a.m. – 10:00 a.m.
Location: **Join Teams Meeting** 1 (564) 999-2000, 639 523 498#

Link to the Workforce Processional Center
Link to the WPC's WIT Project page

Participants	LEGEND: I&T Steering Committee items (*voting member), (P) Project only
Joy Adams, ESD Policy Director* Gustavo Avilés, ESD Labor Market Information and Research Director* Cynthia Garcia, Executive Director Benton-Franklin WDC* Katie Condit, CEO Workforce Central Danielle Cruver, ESD CFO* Marissa Cahill, CEO Northwest Workforce Council Bill Dowling, CEO Olympic LWDB* Joy Emory, CEO Workforce Snohomish- *represented by Jack Chapman* Cami Feek, ESD Commissioner (P), WIT Project Executive Sponsor Miriam Halliday, CEO Workforce Southwest Alberto Isiordia, WSD Asst. Director of Operations Lisa Kissler, ESD Project Technology Sponsor* Marie Kurose, CEO Seattle-King County WDC Ismaila Maidadi, ESD Workforce Services Division Director and WIT Project Business Sponsor*	Mark Mattke, CEO Spokane Workforce Council* Amy Martinez, CEO South Central Workforce* Eleni Papadakis, WTB Executive Director Lisa Romine, Director, SkillSource (North-Central) William Westmoreland, CEO Pac Mountain Rod Van Alyne, Director Eastern Partnership WDC
	Puneet Agrawal, WaTech Project Consultant (P) Anna Minor, OFM (P) Gasper Gulotta- QA Vendor (P) Anne Goranson, Project Owner (P) Linda Kleingartner, Project Manager (P) Michael Luchini, Product Manager Anne Buchan, Management Analyst (scribe) Chris Barron, Communications Director Christopher Jenkins, WSD Portfolio Manager Guests: Aji Lemcke and Emily Kok

Meeting Objectives: -Shared understanding on the WIT Replacement project deliverables
- Full engagement from participants on decisions and advice requested

Decisions (type)   (Governance- Project) go/no-go checklist template & proposed Indicators

Pre-Work   Review draft monthly status report
Review draft Quality Assurance monthly report

Agenda

1. **Welcome!** |Ismaila Maidadi & Mark Mattke
2. **Agenda Review** | Ismaila Maidadi
   ~~**Advisory Committee Items*** | Ismaila Maidadi~~ (no topics for Steering)
3. **IT Pricing** | Ismaila Maidadi
4. **Data Share / Access Update** | Aji Lemcke and Emily Kok
5. **Portfolio & WS Technology Updates*** | Christopher Jenkins
6. **Roundtable & Questions** |Ismaila Maidadi & Mark Mattke

Transition to the WIT Replacement Project Items

7. **WIT Replacement Project –Updates** | Linda Kleingartner, Steering Officers
   ~~**Quality Assurance** | Gasper Gulotta - ISG-NW~~
8. **Go / No-go checklist development (decision)** | Linda Kleingartner (if time allows)
9. **Next Steps, Project Steering Committee closing comments** | Cami Feek, Linda Kleingartner