

# WORKSOURCE INTEGRATED TECHNOLOGY (WIT) INFORMATION & TECHNOLOGY STEERING COMMITTEE

---

April 3, 2025



WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service: 711

## Agenda:

- I&T Steering Committee  
Agenda review
  - IT Pricing
  - Data Share / Access-  
update
  - Portfolio & WS  
Technology updates
  - Roundtable
- 
- WIT Project Agenda  
Items

## Meeting objectives:

- Shared understanding on the WIT  
Replacement project deliverables
- Full engagement from participants on  
decisions and advice requested



A proud partner of the AmericanJobCenter network

# IT PRICING

---

Ismaila Maidadi



A proud partner of the AmericanJobCenter network

# WIT SYSTEM ACCESS – DATA SHARING UPDATES

---

Aji Lemcke and Emily Kok

(slides to be added week of presentation)



A proud partner of the AmericanJobCenter network

# PORTFOLIO & WS TECHNOLOGY UPDATE

---

Christopher Jenkins



A proud partner of the AmericanJobCenter network

## Current Projects

Project Name	Status	Start Date	Estimated Duration	Deadline
WIT Replacement	In Progress	12/17/2020	24+ Months	12/30/2025
WorkSource Site Slowness	In Progress	N/A	N/A	N/A
JAS/JFS Workforce Vouchering Modernization	In Progress	2/17/2025	3-6 Months	9/30/2025
RAS Phone Accommodation Project	Discovery	TBD	6-12 Months	TBD

ESD Workforce  
Services Portfolio



A proud partner of the AmericanJobCenter network

# ROUND TABLE & QUESTIONS

---

Ismaila Maidadi & Mark Mattke



A proud partner of the AmericanJobCenter network

## Transition time

- I&T Steering Guests can sign-off
- WIT Project-specific people arriving at 9:30



A proud partner of the AmericanJobCenter network



## 4/3 Project Agenda :

### **Project Update**

**Go – No go checklist  
development**

### **Next Steps**

### **Information only:**

**Training Update**

**Quality Assurance**

Training updates are being sent via this meeting packet (see slides 19-22 below) rather than covered during the meeting

Due to the meeting date change, the ISG team is unable to attend the 4/3 meeting (see slides 22-24)



A proud partner of the AmericanJobCenter network

# PROJECT UPDATES

---

Linda Kleingartner



A proud partner of the AmericanJobCenter network

# WIT Replacement Project Status

As of 3/31/2025



 Budget

 Risk

 Schedule

 Scope

 OCM

## Accomplishments:

11

**Completed Dev. Sprint 22** (2/12 – 3/4/2025) and **Sprint 23** (3/5-25) | The new WorkSource WA- team completed the landed page for employers and job seekers and began resources page. The Core Product (WA Works) completed WIOA Youth Eligibility & Enrollment which finished the Milestone 2.

**Completed Data Migration Sprint 40** | Presented business logic for WP Enrollments to Advisory Subgroup, began Salesforce loads for Deskside Intake: Contact info and Military info. Implemented new stored procedure design

- Security vendor Emagined ran the first round of static testing
- Progress made with the UTAB team related to the WA Works integration
- Explored functionality of the Salesforce Service Cloud (WSS Team tools).
- Secured the Training Resources for remaining areas
- Initiated recurring 12 WDA Change Team meetings, gathering information related area-specific measurements and “resistors” to develop a statewide resistance management plan.
- Finalized the draft template and the indicators for the 9 criteria of the Go / No-go checklist.
- Close to final Technology Budget amendment #6
- Finalized procurements for LMS and User Study Vendor

# Project High Risks and Issue

- **Escalated Issue #195296 to Steering Coalition, and Contract Manager has taken action.** Project requested updates to action plan. The vendor Product team is unable to keep the Backlog "full" of development requirements. (J. Perla)
- **Increased #222017 risk rating to 25 (*trending to an issue*)** | If the **\*\*Launchpad key resources are\*\*** overcommitted and spread too thin, then project can have scope, schedule and quality impact. (J. Perla)
- **Increased #213081 risk rating to 20 (*trending to an issue*)** | If there is insufficient Sprint Capacity planned to build the PIRL within the ESD Launchpad Product in the ESD Salesforce Org, there could be impacts to the timeline or scope. (J. Perla)

**Risk Matrix (Risk Rating 0 – 25)**

		1	2	3	4	5
		Very low	Low	Moderate	High	Very High
5	Very High	5	10	15	20	25
4	High	4	8	12	16	20
3	Moderate	3	6	9	12	15
2	Low	2	4	6	8	10
1	Very Low	1	2	3	4	5

Likelihood/Probability ↑

Impact →



A proud partner of the American Job Center network

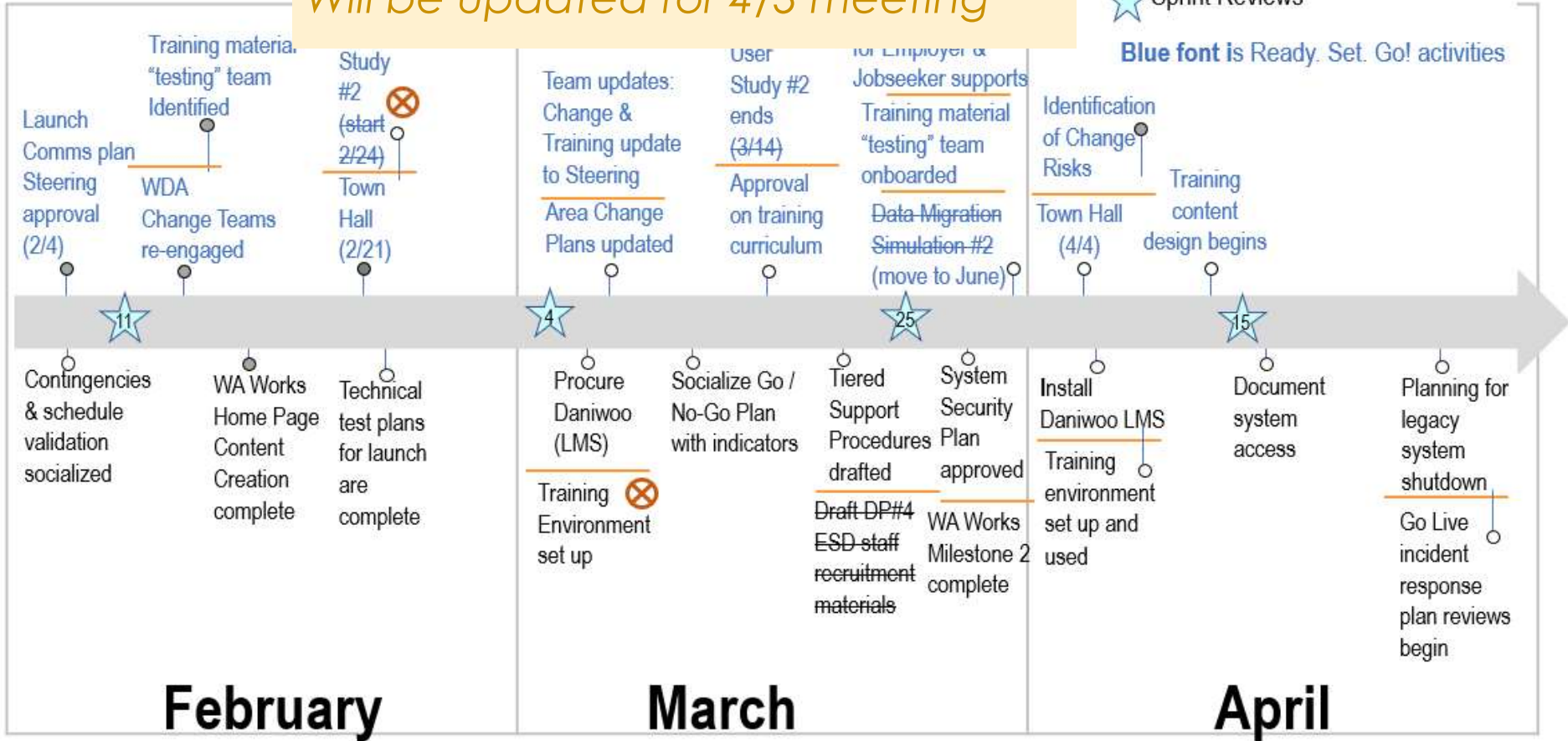
# 2025 Project Quarterly Details

Last update 2/26/2025

*Will be updated for 4/3 meeting*

- Tasks started / In progress
- Completed Tasks
- ⊗ Task at risk from original estimate
- ★ Sprint Reviews

Blue font is Ready. Set. Go! activities



# Project Budget – February 2025

Section	Monthly Budget Summary				FY25 Budget Gate 6 only	FYTD Expenditure as of February 2025	Projected Ending % Variance
	February 2025 Budget (note 1 below)	February 2025 Expenditures	February 2025 Variance	Monthly Variance %			
CPP WIT Project Total	(note 1 below)	\$685,502	Note 1	Note 1	\$4,292,518	\$6,139,688	Note 1

**NOTES:**

1--Gate 7's Budget is still in the process of finalization and has not yet been approved by WA Tech

-In reviewing expenditures and projected expenditures, we do not anticipate any challenges staying within the allowed project budget

-The proposed budgets for both House and Senate have been released, but they are still draft and under negotiation for the final budget to be passed to the Governor for review and signature (or veto). We have confidence based on what we see so far that the WIT project completion will be funded and the M&O has a great start. In the event the M&O needs additional funding we are able to submit a DP request next year for consideration.

(as of 3/19/2025)



A proud partner of the American Job Center network

# WORKSOURCE INTEGRATED TECHNOLOGY (WIT) GO / NO-GO CHECKLIST

---

As of March 2025

Linda Kleingartner – please open other deck



A proud partner of the AmericanJobCenter network

WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service: 711

Executive  
Sponsor &  
WaTech insights

Next Meeting:  
Tuesday  
May 6, 2025

# Project Next Steps:

16

**Complete Development Sprint 24** (3/26-4/15) and begin Sprint 25 (4/16-5/6) |  
Focus areas----basic career services, end-to-end category of service entry data flow. For the new WorkSource WA- focusing on the job object and the job search results page. Also working on the PIRL elements, PIRL report generator development begins. Set up Training environment.

**Complete Data Migration Sprint 41** – create ETL for WP, analyze Services entered outside of program enrollment, complete Participation Episodes development

- ❑ Technical readiness actions- tiered support documentation, Out of the Box Salesforce support, definition of done for Testing Items
- ❑ Initiate Security Design Review documentation and stakeholder meetings.
- ❑ Prep for new WorkSource WA User Study sessions and localization research.
- ❑ Install the Learning Management System- Daniwoo.
- ❑ Circulate readiness survey for WorkSource Professional input on the comms, training and operational project elements
- ❑ Onboard the “AB Testers” of training materials.
- ❑ Submit Technology Budget amendment.
- ❑ Final prep and host User Study session.
- ❑ Host Town Hall on 4/4/2025.



A proud partner of the AmericanJobCenter network



# THANKS!

---



WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service: 711

Updates are being sent via this meeting packet rather than covered during the meeting

**Project updates:**

**Training Approach**

**Training Watch Points**

**Services Catalog Training Plan**

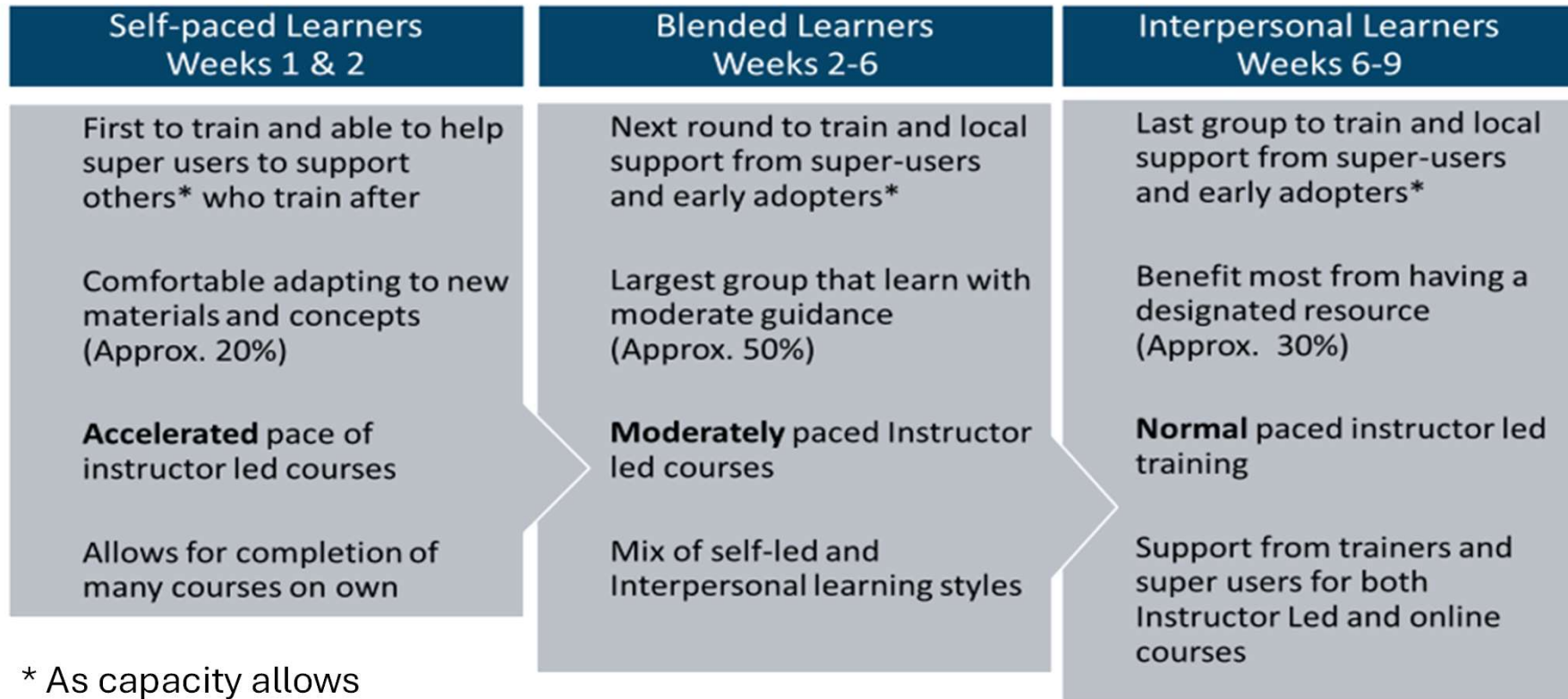
**ISG Quality Assurance-  
March Report**



A proud partner of the AmericanJobCenter network

# Training – targeted approach

19



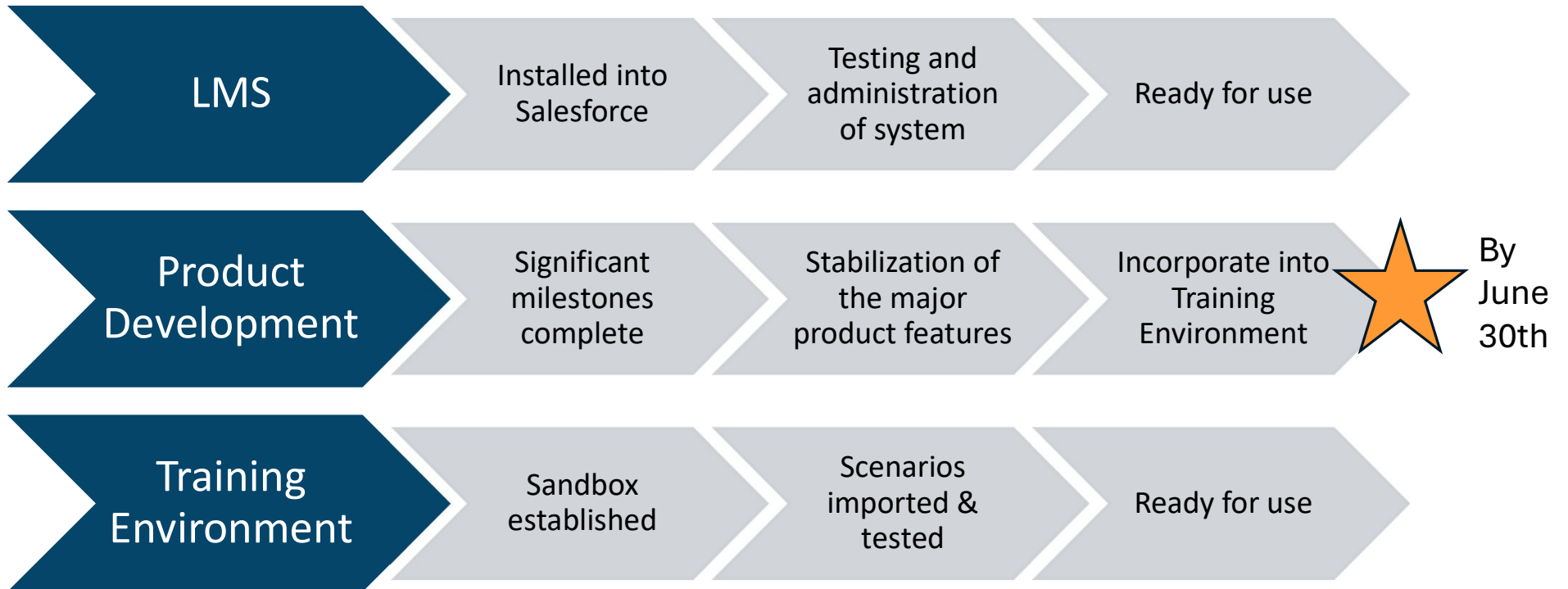
\* As capacity allows



A proud partner of the American Job Center network

# Training – watch points

20



**WORK**Source

A proud partner of the AmericanJobCenter network

# Training – plan for Services Catalog

21

- Changes to the WorkSource Services Catalog were approved by the I&T Steering Committee in October 2023.
- WA Works will incorporate most service information into its core functions.
- We've worked with key LWDB and ESD partners to understand training needs and develop a new approach.
- WA Works core training WILL include information about services.
- Wraparound training provided by program leads will incorporate program specific information and scenarios.
- As training is developed, we will ask SMEs for feedback.



**WORK**Source

A proud partner of the AmericanJobCenter network

# QUALITY ASSURANCE

---



Gasper Gulotta



A proud partner of the AmericanJobCenter network

# Dashboard



Category	Trending	January 2025 Assessment	February 2025 Assessment	March 2025 Assessment
Overall Project Health Rating	↑	2.5	2.4	2.6
1.0 Scope	=	2	2	2
2.0 Schedule	↑	4	4	6
3.0 Budget	=	2	2	2
4.0 Quality and Business Outcomes	=	2	2	2
5.0 Team	=	3	2	2
6.0 Communications and Stakeholders	=	2	2	2
7.0 Governance	=	2	2	2
8.0 Risk, Issues, and Decisions	=	2	2	2
9.0 Procurement / Vendor Management	=	3	3	3
10.0 Training and Business Readiness	=	3	3	3

Priority	Current reporting period	Opened to Date	Currently Open
High Priority	0 opened; 0 closed	12	0
Other	0 opened; 1 closed	37	3
<b>Total</b>	<b>0 opened; 1 closed</b>	<b>49</b>	<b>3</b>

Legend	Low Risk	Medium Risk	High Risk
<b>Color:</b>	Green	Yellow	Red
<b>Rating:</b>	1 - 3	4 - 6	7 - 10
<b>Definition:</b>	Industry best practices	Action warranted to reduce risk	Immediate action warranted to avoid adverse impact



A proud partner of the American Job Center network

# High Priority Recommendations

24

There are no high priority recommendations.



A proud partner of the AmericanJobCenter network