

Highlights | Ready. Set. Go. launch planning activities published for 2025. Project Launch Communications plan out for Steering Review. Project teams have completed the contingency planning and schedule validation, which triggered several new risks. Identified WorkSource Professionals to engage in 4 Lead Development Partner groups and initiated request to support the Training Resourcing Plan.

Overall Status	Budget	Risk	Schedule	Scope	Change Management
Yellow	Green	Green	Yellow	Green	Green

Project Status Notes
 Overall status will always default to the "lowest" category rating.

The overall project status and schedule category remain yellow (anticipating keeping as yellow and when Milestone 2 completes per the re-baselined timeframe (end of March). All other categories remain green. One project issue remains open, Vendor actively tracks and monitors the inputs of the backlog elaboration with the outputs of development and tested code, producing a weekly email status update to ESD Technical Delivery Manager.

Stakeholder Engagement / Relations		Technical	General
Start Date*: August 2021 End Date: February 2026 <i>*Monthly status reporting began January 2022</i>	Highlights <ul style="list-style-type: none"> Completed planning for CY25 WSWA Plan for User Study Series. Started user study plan implementation – recruiting, sourcing usability testing tool. Completed CSAT deep-dive analysis for Resource and Support needs, Resumes & Cover Letter Tools. Distribute Communications Packet promoting WPC changes to highlight field awareness on launch readiness and WA Works reveal. Initiated resource requests per Training Plan and addition of new Lead Development Partner groups. Initiate updates to the WDA Change Plans (primarily names) and schedule kick-off meetings with updated teams. Initiated efforts to stand up 5 more Core Product Lead Development Partner groups and kicked off the first session with 2 teams. Refreshed WIT Replacement Project page(s) on WPC Training member visited the Vancouver office- more great information gleaned. Excited about the launch. 	<ul style="list-style-type: none"> Development: Completed Sprint 20 (1/2/2025 -1/21/2025) Core Product (WA Works) focused on Eligibility & Enrollment reusable components, Wagner Peyser, WIOA Dislocated Worker and In-school youth; continuing data modeling work on the PIRL and role-based access controls. The new WorkSourceWA continues with homepage development (both desktop & mobile) for Job Search, Find a WorkSource Center, Events, Login & Signup as a job seeker and banner alerts. Data Migration: Completed Sprint 37 which completed load to Salesforce for self-service registration fields and start Sprint 38 (see below) began ETL work on deskside intake and contact record management, continue SF data loads, and conduct research on eligibility, enrollment, and service migration challenges. Data migration had a very successful test migration of the full ETO data set (253,000 records) loaded from ETO into WA Works with little problem. These results show the pipelines are working!! User Study Design Mockups – Developing WSWA Mockups for user study testing that covers Job Search, Events, Find and Office, Dashboard. Gaining momentum on the integrations planning with ESD partners (UTAB, NGTS). 	<ul style="list-style-type: none"> Onboarded the contracted Change Agent Resource. Submitted Gated Funding Technology Budget amendment #6. Completed contingency planning to keep the project schedule as Nov 2025 if unforeseen delays occur. Socialized 2025 timeline of operational readiness activities & Launch Communications Plan. Hosted kick-off meeting with contracted security vendor, Emagined, along with signed contract. Completed negotiations and procured Carahsoft annual licensing for Launchpad and Salesforce (note this will be amended mid-2025 to reflect the full onboarding of WorkSource professionals license counts. Began onboarding of ESD Technical Project Manager.
	Plan for next 30 days <ul style="list-style-type: none"> <input type="checkbox"/> Prepare and host Town Hall on 2/21/2025. <input type="checkbox"/> Final prep and host User Study session 2/24-3/15/25; followed by summarization & present results to inform design. <input type="checkbox"/> Initiate mid-level WorkSource management support into the launch readiness activities for 2025. <input type="checkbox"/> Secure the Training Resources for content “testers” (A/B options) <input type="checkbox"/> Complete the 12 LWDB change plan kick off meetings. 	<ul style="list-style-type: none"> <input type="checkbox"/> Development: Complete Sprints 21 (1/22-2/11) and begin Sprint 22 (2/12 – 3/4/2025) For the new WorkSource WA- work on Login and register as an employer and job seeker; and for Core Product continued work to wrap up Eligibility & Enrollment (Milestone 2) and preparing to move into Direct Service Entry (Milestone 3) <input type="checkbox"/> Data Migration: Complete sprint 38 to begin ETL development for Deskside Intake fields. 	<ul style="list-style-type: none"> <input type="checkbox"/> Technical readiness actions- tiered support documentation, Out of the Box Salesforce support, definition of done for Testing Items <input type="checkbox"/> Update Technology Budget amendment based on WaTech & OFMs feedback <input type="checkbox"/> Initiate documentation and stakeholder for the initial Security Design Review.

What is needed from Leadership?

1. Approval of the Launch Communications plan (on agenda for 2/4/25 Steering Meeting)
2. Further review Launch Date impacts on WorkSource operations and prepare for decision at future Steering Committee meeting.
3. Leverage (or amplify) Communications Packet information distributed to the Communicators on 01/30/2025.

Project Risk & Issues--- No very high risks (risk rating +20).

Continue monitoring Issue #195296--- to **resolution** and confirm stabilization. Launchpad is formally reporting progress to ESD weekly. [The vendor Product team is unable to keep the Backlog "full" of development requirements.](#) (J. Perla). Action plan drafted 9/10/24.

2025 Project Quarterly Details

Last update 2/3/2025

