

Highlights | Project re-baselined schedule in place; hosting weekly contract meetings, as well as initiated weekly schedule reviews. Leveraged Salesforce signature support contract to break through challenges with storage limits and dev-ops processes. Hosted Town Hall and statewide Change Management Community of Practice. Amplify communications relating to a project go-live timeline adjustment. Development Sprints continue at a high-velocity rate

Overall Status	Budget	Risk	Schedule	Scope	Change Management
Red	Yellow	Red	Red	Green	Yellow

Project Status Notes
Overall status will always default to the "lowest" category rating.

The overall project status and schedule category remains Red until target delivery dates are met over a sustained period of time. Vendor continues to identify high level risks and working to articulate an action plan for issues by the end of the month. Moved Change Management to yellow due to delays in meeting change plan timelines. Budget is yellow due to forecasted spend and necessary legislated budget spend authority. Scope remains green.

Stakeholder Engagement / Relations		Technical		General	
Start Date*: August 2021 End Date: February 2026 New target Sept 2026 <i>*Monthly status reporting began January 2022</i>	Highlight	<ul style="list-style-type: none"> Planned & hosted the August 22 Town Hall ~200+ attendees. Distributed communications packet to Communicators in which new go-live target timeframe was shared. Leverage meetings where possible to support / reinforce. Hosted statewide WDA Community of Practice. Developed ESD's Workforce Services Division's change management action plans with division leadership team. Base level training persona scenarios for Job Seekers. LMR Data User Insights Academy – Customer Survey Development for LMI Web. New WSWA content reviews completed with Veterans and MSFW. 	<p>Development: Completed Sprint 30 (7/30- 8/19) and began Sprint 31 (8/20-9/9) </p> <p>Core Product/WA Works: Built the Work Based Learning feature set, UTAB Integration (Phase 1), PIRL Development for RI & Snapshots, Higher Environment Deployments.</p> <p>New WSWA Sprint 30 focus: Completed the Workshop/events search & filter functionality; Began the Employer Registration flow on WorkSourceWA. Configuration of the authenticated job seeker's career profile. Completed a few pages of the content upload.</p> <p>Data Migration: Completed Sprint 48 - Began Phase 1 analysis of employer account data. Spike work for Measurable Skill Gains & Credentials. Began extraction of services to the staging tables. Conducted proof-of-concept on loading attachments to Salesforce.</p>	<ul style="list-style-type: none"> Finalized & rebaselined the project timeline. Initiated CMS training to upload new WSWA content & begin content governance discussions. Demo'd the automation testing practices to WA Tech. Steering Committee approved the Business Communications & Continuity Plan. Completed Security Design Review with OCS. Conducted a successful tech leads in-person workshop. Steering Officers approval of new WSWA Support Training Addendum. Training objective setting complete, content creation next! 	
	Plan for next 30 days	<ul style="list-style-type: none"> Initiate onboarding of Training resource teams (A/B Testers) Continue discovery: Individual Employment Plans & Service Strategy. Prioritize new-WSWA LDPs employer refinements from user studies e.g. Resume Builder, SAW Login. Collaborate in development and analysis of LMI web survey to ensure alignment to WIT and beyond. Begin Customer Insights Program planning (for post release). Continue accessibility user study planning; recruiting for Oct-Nov. Complete ESD support division change plans (delayed to Sept) Onboard new Comms Advisory Team members. October Town Hall planning. 	<p>Development: Complete Sprint 31 (8/20-9/9) and Sprint 32 (9/10-30)</p> <p>Core Product/WA Works- Sprint 31 focus: Work Based Learning Flow, UTAB Data Model Configuration, updates to Assessment & Referral Flows, New Custom Object "Supplemental Education & Training Placements", PIRL Report Generator for Reportable Individuals, RBAC; and setting up the new data migration sandbox</p> <p>New WSWA Sprint 31 focus: Complete object configuration (Documents, Job, Job Application, Contact Skills, Contact); the Employer Registration Flow, the added features and requirements for Employer Accounts and Contacts to be approved to use WSWA (including granting Community Portal access & Confirmation Emails), the Career Profile, Job Application; and 'My Applications'</p>	<ul style="list-style-type: none"> Continue work on real world examples for use in hand- on scenario-based training. Continue work on content creation and begin uploading new WSWA content (content management system) Complete structures for training material quality and accessibility assessment process Finalize new-WSWA comprehensive office locator service details. Expect Security Design Review approvals mid-September. Continue development of training persona scenarios for business services, accessibility needs. 	
Stakeholder Engagement / Relations		Technical - continued		General	

Continued from prior page	Plan for next 30 days	Left intentionally blank	page, and Website Support Form for WSWA.. Connect to all required Lightcast APIs to Salesforce. Data Migration: Sprint 49 – Data mapping of Employer Accounts & Contact, perform ETL and load Services, migrate Azure Resource Group out of US West 2, update Deskside Intake questions. Prepare for Data Migration simulation #2 in late October.	Left intentionally blank
What is needed from Leadership? Project Very High Risk (risk rating of 20 or higher) & Issues---				
Issue #195296 The vendor Product team is unable to keep the Backlog "full" of development requirements. (J. Perla). Action plan updated. Issue #222017 Launchpad key resources are overcommitted and spread too thin, impacting scope, schedule and quality. (J. Perla). Issue #213081 Insufficient Sprint Capacity planned to build the PIRL within the ESD Launchpad Product in the ESD Salesforce Org, impacting project timeline. (J. Perla) Issue # 233347 If Project environments are not kept up to date, then the project schedule may be impacted (V. Ammisetty) Issue #262560 If dependencies to complete PIRL scenarios and file-level test artifacts are delayed, then the overall project timeline may be impacted. (J. Perla) New Issue #259618 If the vendor cannot provide sufficient PIRL SME capacity, then the project timeline may be impacted (J. Perla) New Issue #222426 If large (>\$5K), unplanned budget requests for project expenses occur, then the project budget could be at risk (A. Goranson) High Risk #186260 If vendor is not able to implement DevOps against client requirements timely, then velocity and quality of the product could be impacted (J. Perla), risk rating 25 High Risk #259545 If Vendor's PIRL QA Testing Capacity is not increased or dependencies are not completed, THEN it could impact the project timeline. (J. Perla), risk rating 20 High Risk #184385 If the vendor has no direct experience with system implementation, then the resources, capacity, quality, and timeline is at risk. (J. Perla), risk rating 20 High Risk #216070 If Launchpad's PIRL work for Oklahoma is delayed, or lessons learned couldn't be applied, or if Launchpad PIRL resource expertise. (J. Perla), risk rating 20 Elevated High Risk #248988 If the project doesn't account for the limited SMEs for multiple workstreams; THEN the project quality and schedule could be impacted (J. Perla), risk rating 20				

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