

Highlights | WorkSourceWA home page foundation is complete, first of 3 milestones for the important redesign and increased usability for the job seekers and employers. Planning Team leads, with their respective teams, are engaging in detailed level planning around the key go-live criteria established by the Steering Committee. Change team engagement has kicked off with great enthusiasm and participation, established monthly Area meetings to serve as main collaboration and readiness space.

Overall Status	Budget	Risk	Schedule	Scope	Change Management
Red	Green	Green	Red	Green	Green

Project Status Notes
 Overall status will always default to the "lowest" category rating.

The overall project status and schedule category have moved to Red as Core Product Milestones 2 & 3 were projected to be completed at the end of February per the re-baselined timeframe. All other categories remain green. One project issue remains open, Vendor and ESD are actively monitoring watching the outputs of work and collaborating on the likely resource balancing between Business Analysts, Developers and Testers.

	Stakeholder Engagement / Relations	Technical	General
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<p>Start Date*: August 2021</p> <p>End Date: February 2026</p> <p><small>*Monthly status reporting began January 2022</small></p>	<p>Highlight</p>	<ul style="list-style-type: none"> Hosted 2/21/2025 Town Hall. Initiated mid-level WorkSource mgmt. support into the launch readiness activities via the reactivated WDA Change Teams. Secured Training Resources for content review ("A/B testers"). Kicked off all Core Product Lead Development Partner Teams. Communications member visited the Vancouver office. Comms launched premier FAQ series for WIT. Conduct Job Seeker analysis for Resource & Support needs. Refined staff pain points analysis for Business Services, pairing with Employer feedback. 	<ul style="list-style-type: none"> Development: Completed Sprints 21 (1/22-2/11) and began Sprint 22 (2/12 – 3/4/2035) The new WorkSource WA- team completed the foundational development of the website, providing stencils needed to effectively begin development on secondary and tertiary pages of the website! This was a big milestone for the Scrum team. The Core Product- continued work to wrap up Eligibility & Enrollment (Milestone 2) and moved into Direct Service Entry (Milestone 3) Data Migration: Completed Sprint 39 - Salesforce loading of Residential Data, Employment & Education, and Youth Details. Began research into Wagner Peyser enrollment logic 	<ul style="list-style-type: none"> Onboarded the contracted security resource: Emagined. Processing WaTech & OFM feedback on Technology Budget amendment #6. PMO working on MS Project schedule updates, also reflected suggestions from 3rd party Quality Assurance vendor. Steering Committee approved the Launch Comms Plan. Established the remaining Core Product Lead Development Partner teams: Business Services, Grants / Finance, Program Operations, Policy / Monitoring; Federal Reports.
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	Stakeholder Engagement / Relations	Technical	General
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<p>Executive Sponsor: Cami Feek</p> <p>Project Manager: Linda Kleingartner</p>	<p>Plan for next 30 days</p>	<ul style="list-style-type: none"> Prepare for April 4 Town Hall. Host User Study session (delayed from Feb); followed by analysis & presentation to inform design. Continue to secure the remaining Training Resources. Employer Feedback analysis for Resources & Support to inform content development for MVP and beyond. Develop next set of FAQ's to communicate. Complete the 12 WDA change plans along with recurring monthly meeting series.. 	<ul style="list-style-type: none"> <input type="checkbox"/> Development: Complete Sprint 22 (2/12 – 3/4) and Sprint 23 (3/5-26) Focus areas---complete Milestone 2 (development & manual testing). For the new WorkSource WA- starting development on important features being built for external customers. Specifically, a seamless alert configuration system for WorkSource and system related alerts and beginning the resource funnel for job seekers and employers, and the most important feature of all → job search. <input type="checkbox"/> Data Migration: Sprint 40 - Present business logic for WP Enrollments to Advisory Subgroup, begin Salesforce loads for Deskside Intake: Contact info and Military info. Implement new stored procedure design <input type="checkbox"/> Security vendor to run their first round of static testing. 	<ul style="list-style-type: none"> Technical readiness actions- tiered support documentation, Out of the Box Salesforce support, definition of done for Testing Items. Submit updates to the Gated Funding Technology Budget amendment #6. Initiate documentation and stakeholder for the initial Security Design Review. Procurements for usability studies, learning management system, etc.
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What is needed from Leadership?	Project Risk & Issues---
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<p>Nothing specific this month</p>	<p>No very high risks (risk rating +20).</p> <p>Continue monitoring Issue #195296--- to resolution and confirm stabilization. Launchpad is formally reporting progress to ESD weekly. The vendor Product team is unable to keep the Backlog "full" of development requirements. (J. Perla). Action plan drafted 9/10/24.</p>
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2025 Project Quarterly Details

Last update 2/26/2025

- Tasks started / In progress
- Completed Tasks
- ⊗ Task at risk from original estimate
- ★ Sprint Reviews

Blue font is Ready. Set. Go! activities

