WORKSource
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Highlights | Significant progress made through IT vendor collaborations brings project closer to identification of the go-live details and logistics. Vendor leadership have acknowledged ESD's partnership and patience during this process. Financial meeting related to the supplemental decision package to adjust for implementation details, as well as proper maintenance & operations funding to sustain the system post release.

Overall Status	Budget	Risk	Schedule	Scope	Change Management
Red	Yellow	Red	Red	Green	Green

Project Status Notes
Overall status will always default to the "lowest" category rating.

The overall project status and schedule category remains Red until a re-baselined project schedule is agreed upon and target delivery dates are met. Vendor schedule projections have identified high level risks and reinforces the articulated project issues. Note: the project risk & issue log is shared monthly with the I&T Advisory Committee. very high risks have not been mitigated. Budget is yellow due to forecasted spend and necessary legislated budget spend authority. Scope remains green, moved change management to green.

	Stakeholder Engagement / Relations	Technical	General

Start Date*:
August 2021

End Date:
February 2026

*Monthly status reporting began January 2022

Highlight

Stakeholder Engagement / Relations:
- Refined with LDP's key elements for career profile, employer resource pages, live chat features, and workshops & events.
- Completed short list of opportunities from Employer user studies to review and prioritize with LDP's.
- Began accessibility user study planning, secured Department Services for the Blind (DSB) and MSFW reps for user testing.
- Completed WDA validation of WorkSource location info for new WSWA.
- Finalized content for 11 WSWA pages

Technical:
Development: Complete Sprints 28 (6/17-7/8 and Sprint 29 (7/9-29) |
  Core Product/WA Works significant progress on the PIRL report generator. Introduced exciting Enrollment features (referrals, assessments).
  New WorkSource WA homepage feature begins for workshops & events, career profile management. Job Seeker resource page moves to dev.
Data Migration: Completed Sprint 46 & 47 - Began work on employer-related data with job postings & updating the employer migration universe. Mapped basic, informational only, support, youth, individualized, workshop, referral & self services. Implemented architectural support for lookup tables and additional Azure Data Factory Pipelines in support of automation. Migrated to a new environment with larger storage capacity. Implemented RESEA program enrollment mapping.
Data Migration team nearly completed an extra sprint worth of mapping work in Sprint 47!

General:
- Project sponsors presented WIT Project to the Technology Services Board 7/10/2025.
- Completed V1 of systems support workflow diagram (process flow to ensure our WorkSource Professionals, job seekers and employers have a method to get technical support).
- Training worked closely and completed with technical and product team to review the "jobs to be done" which informs training delivery.
- Onboarded new quality assurance journey, our ESD team is full!

	Stakeholder Engagement / Relations	Technical	General

Executive Sponsor:
Cami Feek

Project Manager:
Linda Kleingartner

Plan for next 30 days

Stakeholder Engagement / Relations:
- ☐ Continue discovery on Assessments, mapping to measurable skills gains.
- ☐ Prioritize with New WSWA LDPs employer refinements from user studies.
- ☐ Continue accessibility user study planning.
- ☐ Plan & host the August 22 Town Hall.
- ☐ Complete ESD divisions change plans.
- ☐ Distribute communications packet to Communicators.

Technical:
Development: Complete Sprint 30 (7/30- 8/19) and begin Sprint 31 (8/20-9/9) |
  Core Product/WA Works: Build the Work Based Learning feature set, UTAB Integration (Phase 1), PIRL Development for RI & Snapshots, Higher Environment Deployments.
  New WSWA Sprint 30 focus: Complete the Workshop/events search & filter functionality; Begin the Employer Registration flow on WorkSourceWA. Configuration of the authenticated job seeker's career profile. Complete the official content upload for a few pages.
Data Migration: Sprint 48 - Begin Phase 1 analysis of employer account data. Spike work for Measurable Skill Gains & Credentials. Begin extraction of services to the staging tables. POC on loading attachments to Salesforce.

General:
- ☐ Finalize & rebaseline the project timeline
- ☐ Started work on real world examples for use in hand- on scenario based training
- ☐ Comms to begin CMS training to upload new WSWA resource page content and begin content governance discussions
- ☐ Security Design Review approvals planned for end of August.
- ☐ Demo the automation testing practices to WA Tech.

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What is needed from Leadership?	Project Very High Risk (risk rating of 20 or higher) & Issues---
Review & approval of the Business Communications & Continuity Plan Support / reinforcement on the messages within the WIT Timeline Communications plan	Issue #195296	The vendor Product team is unable to keep the Backlog "full" of development requirements. (J. Perla). Action plan updated. Issue #222017	Launchpad key resources are overcommitted and spread too thin, impacting scope, schedule and quality. (J. Perla). Issue #213081	Insufficient Sprint Capacity planned to build the PIRL within the ESD Launchpad Product in the ESD Salesforce Org, impacting project timeline. (J. Perla) Issue # 23347	If Project environments are not kept up to date, then the project schedule may be impacted (V. Ammisetty) **New Issue #259545 |** If Vendor's PIRL QA Testing Capacity is not increased or dependencies are not completed, THEN it could impact the project timeline. (J. Perla) **New Issue #262560**	If dependencies to complete PIRL scenarios and file-level test artifacts are delayed, then the overall project timeline may be impacted. (J. Perla) *Elevated* **Risk #186260—Risk Rating 25 |** If vendor is not able to implement DevOps against client requirements timely, then velocity and quality of the product could be impacted (J. Perla) High Risk #184385| If the vendor has no direct experience with system implementation, then the resources, capacity, quality, and timeline is at risk. (J. Perla) High Risk #216070	If Launchpad's PIRL work for Oklahoma is delayed, or lessons learned couldn't be applied, or if Launchpad PIRL resource expertise. (J. Perla) High Risk #259618	If the vendor cannot provide sufficient PIRL SME capacity, then the project timeline may be impacted (J. Perla)

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