

Highlights | WorkSourceWA job seeker and employer page 1 began, solving a big need for a meaningful & effective job seeking experience. Milestone 2- eligibility and enrollment is complete. Project executives initiated vendor discussions for detailed implementation completion plans, specifically requesting the PIRL development and test schedule. Go / no-go template with indicators is ready for Steering Committee review & approval. Comms team establishing improved pathways to reach targeted audiences, and improved the Communications Packet tool. Resource requests for all training support individuals are in progress (due 3/31/2025)

Overall Status	Budget	Risk	Schedule	Scope	Change Management
Red	Green	Yellow	Red	Green	Green

Project Status Notes
Overall status will always default to the "lowest" category rating.

The overall project status and schedule category remain Red as Core Product Milestones 2 & 3 were not completed per the re-baselined timeframe (August 2024). Milestone 2 was completed on 3/25/2025. Risk category has increased to yellow given the increase of very high risks and unresolved action item (see below). All other categories remain green.

Stakeholder Engagement / Relations		Technical	General
Start Date*: August 2021 End Date: February 2026 <i>*Monthly status reporting began January 2022</i>	Highlight <ul style="list-style-type: none">Produced comms- packet featuring developed value added improvements to WA Works and the new WorkSource WA site, updated FAQs.Initiated recurring 12 WDA Change Team meetings, gathering information related area-specific measurements and “resistors” to develop a statewide resistance management plan.Secured Training Resources for remaining areas (Super Users, LMS Administrators, Equal Opportunity, and Logistics/ scheduling).Exploring business validation process for data migration.Customer Analysis: Events Registration, Job Postings, LMI Personas.	Development: Completed Sprints 22 (2/12-3/4/25) and Sprint 23 (3/5-25) The new WorkSource WA- team completed the landed page for employers and job seekers and began resources page. The Core Product (WA Works) completed WIOA Youth Eligibility & Enrollment which finished the Milestone 2 Data Migration: Completed Sprint 40 - Presented business logic for WP Enrollments to Advisory Subgroup, began Salesforce loads for Deskside Intake: Contact info and Military info. Implemented new stored procedure design <ul style="list-style-type: none">Security vendor Emagined ran the first round of static testing.Progress made with the UTAB team related to the WA Works integrationExplored functionality of the Salesforce Service Cloud (WSS Team tools).The Data Integrity team worked with LP to validate PIRL elements and snapshots. The DI team has approved 278 PIRL elements so far.	<ul style="list-style-type: none">Continued processing WaTech & OFM feedback on Technology Budget amendment #6.Finalized the draft template and the indicators for the 9 criteria of the Go / No-go checklist for steering approval.Completed procurements for usability studies and learning management system (Daniwoo).Initiated detailed system walk-throughs with Product for Training Advisory Team.Initiated “last 3-4 months” of detailed schedule planning in key areas (PIRL, cutover, and Go / No-go criterion).
Stakeholder Engagement / Relations		Technical	General
Executive Sponsor: Cami Feek Project Manager: Linda Kleingartner	Plan for next 30 days <ul style="list-style-type: none">Host April 4 Town Hall.Prep for User Study sessions and localization research and customer recruiting.Begin Reentry Services Staff Customer Journey.Begin onboarding for training resources (“AB” testers).Circulate readiness survey for WorkSource Professional input on the comms, training and operational project elements to be released at change team meetings during April.Finish product discovery on RESEA and begin Vets & TAA.Kick-off ESD (other than WSD) change planning, formalizing teams.	Development: Complete Sprint 24 (3/26-4/15) and begin Sprint 25 (4/16 – 5/6) Focus areas----basic career services, end-to-end category of service entry data flow. For the new WorkSource WA- focusing on the job object and the job search results page. Also working on the PIRL elements, PIRL report generator development begins. Set up Training environment. Data Migration: Sprint 41 – Create ETL for WP, analyze Services entered outside of Program Enrollment, complete Participation Episodes development <ul style="list-style-type: none">Continued integration coordination work with UTAB and expand planning to include NGTS and SWIS via Azure Data Factory.Install the Learning Management System- DaniwooThe Data Integrity team will continue working with LP to complete validation of the remaining PIRL elements.	<ul style="list-style-type: none">Submit updates to the Gated Funding Technology Budget amendment #6.Initiate Security Design Review documentation and stakeholder (WA Tech.) meetings.Analyze results of the Burn Out assessment completed in March and follow up with Project Teams (as needed, includes Launchpad as well).

What is needed from Leadership?

- 1- Approval of the Go / No-go template and the proposed indicators (topic for 4/3 agenda)
- 2- Continued support to the escalated project concerns with Launchpad / Carahsoft.
- 3- Promote the contents of the next Communications Packet and attendance at the 4/4 Town Hall

Project Risk & Issues---

Escalated Issue #195296 requesting updates to action plan. [The vendor Product team is unable to keep the Backlog "full" of development requirements.](#) (J. Perla).
Increased #222017 risk rating to 25 | [If the **Launchpad key resources are**overcommitted and spread too thin, then project can have scope, schedule and quality impact.](#) (J. Perla).
Increased #213081 risk rating to 20 | [If there is insufficient Sprint Capacity planned to build the PIRL within the ESD Launchpad Product in the ESD Salesforce Org, there could be impacts to the timeline or scope.](#) (J. Perla)

2025 Project Quarterly Details

Last update 4/2/2025

