

WORKSOURCE INTEGRATED TECHNOLOGY (WIT) INFORMATION & TECHNOLOGY STEERING COMMITTEE

October 6, 2026



Agenda:

- WIT Project Updates
 - Risk Review
 - Data Migration to PIRL delivery
 - DM Support Center
 - 1.2 Release
 - Stabilization Planning
 - Next Steps
-
- I&T Steering Committee Agenda Items

Meeting objectives:

- Shared understanding on the WIT Replacement project deliverables
- Full engagement from participants on decisions and advice requested



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TITLE	NAME	ORGANIZATION
Director, Workforce Services Division	Ismaila Maidadi	ESD
Director, Employment System Policy & Integrity	Lekha Fernandes	ESD
Director, Labor Market Information & Research	Gustavo Aviles	ESD
CIO, Information Technology Services Division	Lisa Kissler	ESD
Chief Financial Officer	Tony Hanson	ESD
Chief Executive Officer	Amy Martinez	LWDB , South Central Workforce
Director	William Dowling	LWDB, Olympic Workforce Development Council
Executive Director	Marissa Cahill	LWDB, Northwest Workforce Council
Director	Barney Brockwell	LWDB, Eastern Washington Partnership



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PROJECT UPDATES

Jeff Mortensen



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Project Status

Reporting Period 9/1 – 9/30/2026

Highlights | Release Candidate 1.2 and the enrollment services deployment to address data migration errors was completed in September, enabling the next phases of PIRL increments, beginning with local area data entry. The team stood up a dedicated data migration Support Center to monitor issues, coordinate resolution and assess any business impact. The new scrum team structure is in place and its impact on delivery and commitments is being monitored. The project team conducted a project reboot meeting to celebrate wins and plan for the next phase of the project.

Overall Status



Budget



Risk



Schedule



Scope



Change Management



Project Status Notes:

Overall status will always default to the “lowest” category rating.

Overall status and schedule category remain red due to data migration impacts to Business operation. Delays to release candidate 1.2 deployment & subsequent delays to enrollment services deployment impacted the schedule. Project Scope and Budget remain Green. Risk for September remains red due to the variables to implement the data migration fixes and subsequent impacts to the PIRL timeline being monitored. Change Management remains yellow due to the vendor staffing and scrum team adjustments, requiring extra coordination and communication.

Start Date*: August 2021

End Date: September 2026

Executive Sponsor: Martin McMurry

Project Manager: Jeff Mortensen

Status Legend

NS Not Started

On Track

★ Complete

At Risk

Sponsor Action Required



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Project Budget – July 2026

Section	Monthly Budget Summary			Annual Projection		
	July 2026 Budget	July 2026 Expenditures	July 2026 Variance	2025-27 Budget	FYTD Expenditure as of July 2026	Projected Expenditures June 30, 2027
134-118 CPP WIT Gate 8- State	\$0	\$0	\$0	\$8,992,775	\$8,986,135	\$8,986,135
134-119 CPP WIT Gate 9 - State	\$350,616	\$276,115	\$74,501	\$4,472,891	\$2,232,780	\$4,131,961
Operations Total	\$350,616	\$276,115	\$74,501	\$13,265,666	\$11,218,915	\$13,118,096
Total Budget & Expenditure through July 2026 as submitted				\$14,255,000	\$11,218,915	\$13,429,480

NOTES:

- Gate 9 was allotted and expenditures moved accordingly.

(as of 8/21/2026)



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RISK REVIEW

Christopher Jenkins-Torres



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Project Risks & Issues:

NEW Issue # 330269 | If post release contractual items are not completed by 09/30/26, the project final closure may be impacted. **Action Plan:** ESD and LP leadership meet weekly to finalize open contract related topics.

NEW Issue # 351240 | If the sprint team capacity is significantly reduced, then system stabilization and backlog delivery could be impacted. **Action Plan:** Finalize post release contractual operating model with vendor, assign resources based on model and baseline backlog/delivery expectations to plan.

Issue # 353242 If the Data Migration issues are not remediated, the customer experience and ability to meet PIRL deadline is at risk | **Action Plan:** Stand up Data Migration support center, monitor local area data entry and mitigate any new enrollment services fixes business impacts. Trending to be a downgraded issue with the 09/27 deployment, pending validation of fixes.

Issue # 255984 | If the technical documentation is not comprehensive and robust (system overview, object interaction, add a new program, FAQ, troubleshooting), then customer support could be negatively impacted. **Action Plan:** Launchpad provided an initial go forward plan for KT working sessions and content creation, based on ESD defined priory topic. The final plan is pending implementation.

High Risks (risk rating 20+)

- **NEW High Risk # 360026** | If the PIRL report generation and DevOps remediation processes cannot be optimized, then the PIRL submission timeline and scope may be impacted . **Mitigation:** Run PIRL in production to baseline errors/volume types, conduct report generator research spike to evaluate optimization options, finalize environment & escalate cycle time/timeline risks quickly.
- **High Risk #** | If the ESD scrum team transition and knowledge transfer is delayed, then the timelines and scope may be impacted. **Mitigation:** Launchpad to establish working sessions with ESD on knowledge transfer topics, monitor performance of new scum structure and identify any changes needed.

5	5	10	15	20	25
Very High	5	10	15	20	25
4	4	8	12	16	20
High	4	8	12	16	20
3	3	6	9	12	15
Moderate	3	6	9	12	15
2	2	4	6	8	10
Low	2	4	6	8	10
1	1	2	3	4	5
Very Low	1	2	3	4	5
	1 Very low	2 Low	3 Moderate	4 High	5 Very High

Impact →

NOTE: Risks are logged if they are expected to impact one or more of the following element **around project implementation:** Schedule, Scope, Cost, Quality, or Stakeholder



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DATA MIGRATION FIXES TO USDOL PIRL DELIVERY

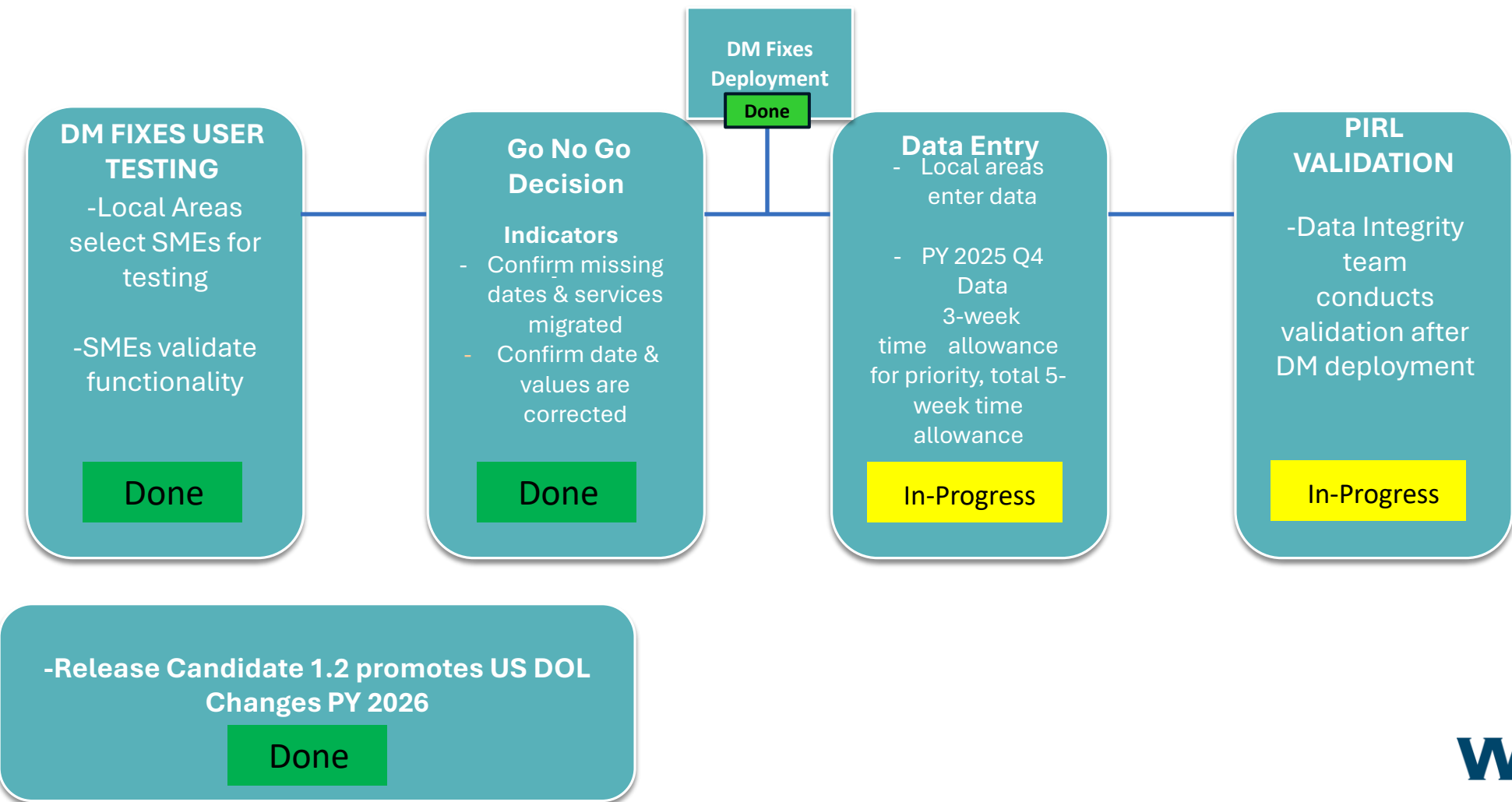
Sumit Gupta



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Data Migration Fixes & PIRL Production Testing – Key Next Steps

Key next steps in Data Migration and PIRL testing



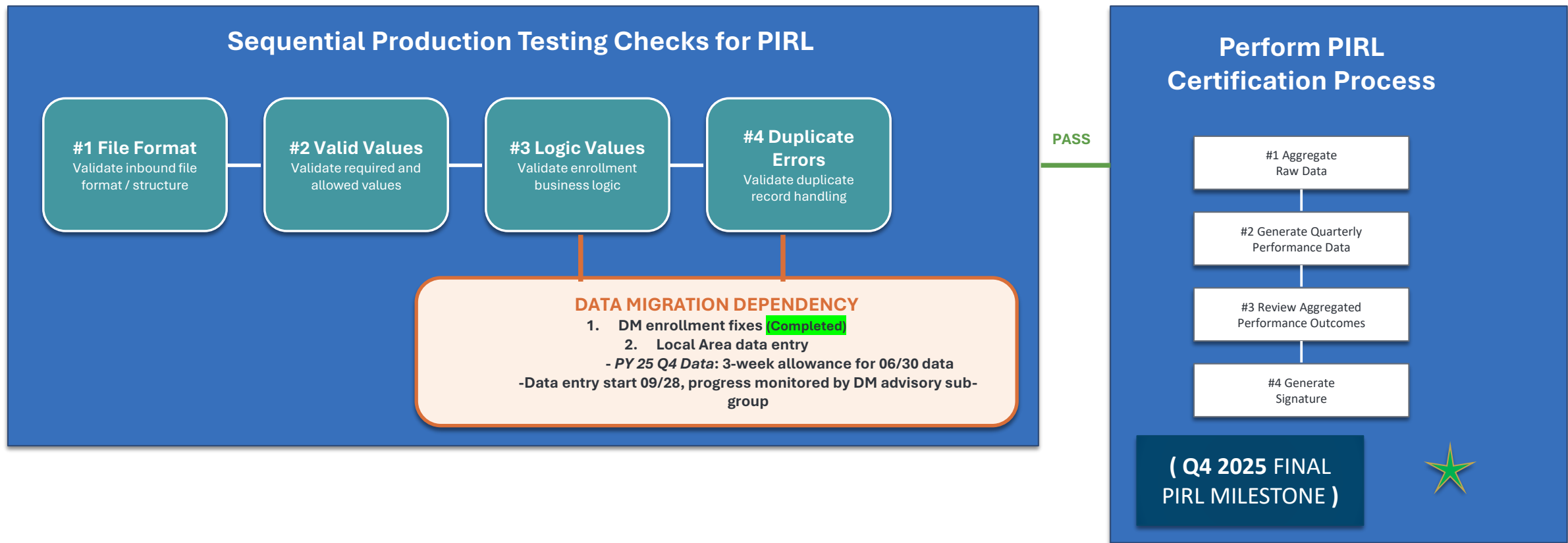
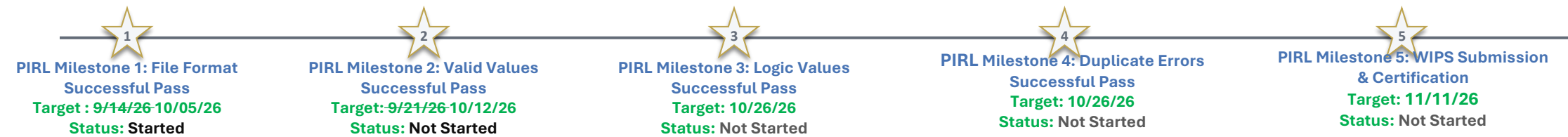
10

October
2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
				Business data entry		
				Initial Production PIRL Testing		PIRL generated
				Code Deployment	DM Remediation	
4	5	6	7	8	9	10
	Business data entry					
	Initial Production PIRL Testing					PIRL generated
			Code Deployment		NGTS Data Load	
11	12	13	14	15	16	17
	Business data entry					
	Initial Production PIRL Testing					PIRL generated
			SWIS Data Load Code Deployment			
18	19	20	21	22	23	24
			Production PIRL Testing			PIRL generated
			Business data entry			
			Code Deployment			
25	26	27	28	29	30	31
			Production PIRL Testing			Final PIRL generated
			Business data entry			
			Code Deployment			

Data Migration Fix & PIRL Production Testing Plan Overview

Overview of Data Migration Enrollment services fixes timeline and PIRL production testing plan



DATA MIGRATION SUPPORT CENTER

Jeff Mortensen



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Data Migration Support Center

Data Migration Support Center Plan

- ❑ Data Migration Support Center started on 09/28/26.
- ❑ *Participants:* Data Migration product & tech leads, Business leadership, Data Migration testers.
- ❑ *DM Support Center goal*
 - ❑ Enable the data migration testers a platform to relay feedback, questions & issues for real time troubleshooting.
 - ❑ Ensure timely identification of any new data migration issues.
- ❑ *Duration:* 2 weeks, 3 days per week, 1.5 hour per session.
 - ❑ DM Support Center duration may be extended, if needed.



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1.2 RELEASE

Sumit Gupta



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Major Release September 2026

Release Candidate 1.2

- Release candidate 1.2 scope was focused on compliance, stability, operational continuity across WorkSource WA and WA Works.
- Key Scope: PY26 PIRL updates for self registration, self intake, job seeker setting, deskside intake, PIRL data element fixes, accessibility fixes
- The project team will conduct a team retrospectives to capture lessons learned and improvement initiatives for release management.



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Minor Releases in September 2026

- RC 1.2.1 – Enrollment Services fixes (missing services, wrong start/end date, status, missing start date)
- RC 1.2.2 – PIRL remediation fixes
- RC 1.2.3 – Enrollment services fix - part 2 –for calculating participation episodes on migrated enrollments (9% data)

October 2026 PIRL Update

- PIRL production run and evaluation (week of 10.06.2026)



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STABILIZATION PLANNING

Jeff Mortensen



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Stabilization Updates: September 2026

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Completed and In-progress stabilization activities

Completed

- ❑ Implemented new Scrum Team structure.
- ❑ Deployed Release Candidate 1.2 and DM enrollment services fixes.

In-Progress

- ❑ Conduct Data Migration Support Center to stabilize enrollment services fixes.
- ❑ Support local area entry data entry of priority data.
- ❑ Conduct a formal retrospective for Release Candidate 1.2.
 - ❑ Implement improvement initiatives for future releases & Confirm the go-forward release cadence plan.
- ❑ Initiate Launchpad to ESD knowledge transfer training sessions.



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Executive Sponsor & WA Tech insights

Next Meeting:
November 3,
2026

Project Next Steps:

- ❑ Support Center operations continues for Data Migration fixes.
- ❑ Monitor and support the data re-entry through 6/30/2026 (as priority).
- ❑ Monitor new scrum team structure for any impacts to schedule and commitments.
- ❑ Continue PIRL work on a small increment, preparing for the full PIRL Data Integrity Team's validation efforts.
- ❑ Conduct release candidate 1.2 retrospective to capture lessons learned and plan improvement initiatives for future releases.



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I&T Steering Only Agenda :

- **Super User Recommendations**
- **Advisory Committee Updates***
- **I&T Charter Update Discussion**
- **Portfolio & WS Technology updates***
- **Federal policy update***
- **Roundtable***

*Standing Item

Transition time

(WIT Project-specific people are excused)



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SUPER USER RECOMMENDATIONS

Christopher Jenkins-Torres



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Super User Recommendation:

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*Based on a discussion at the **August Advisory Committee meeting** and a subsequent planning meeting with **executive sponsors**, please consider the following recommendation:*

- **Specialized Expertise:** Add **1 Business Services Super User** per WDA and **1** for WSD Central Ops to allow specialized expertise
- **Expanded Capacity:** Increase the total number of Super Users to a maximum of 4 per area

Additional information

Local Engagement: Local leaders should ensure current Super Users have the active capacity to engage with:

- The statewide Super User team
- Their local leaders
- Their local users

Roster Adjustments: Update your roster by contacting Sam Campeau, WIT Training Analyst, sam.campeau@esd.wa.gov

ADVISORY COMMITTEE UPDATE

Ismaila Maidadi



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I&T STEERING COMMITTEE CHARTER & BYLAWS CHANGES AND VOTE

Christopher Jenkins-Torres



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PORTFOLIO & WS TECHNOLOGY UPDATE

Christopher Jenkins-Torres

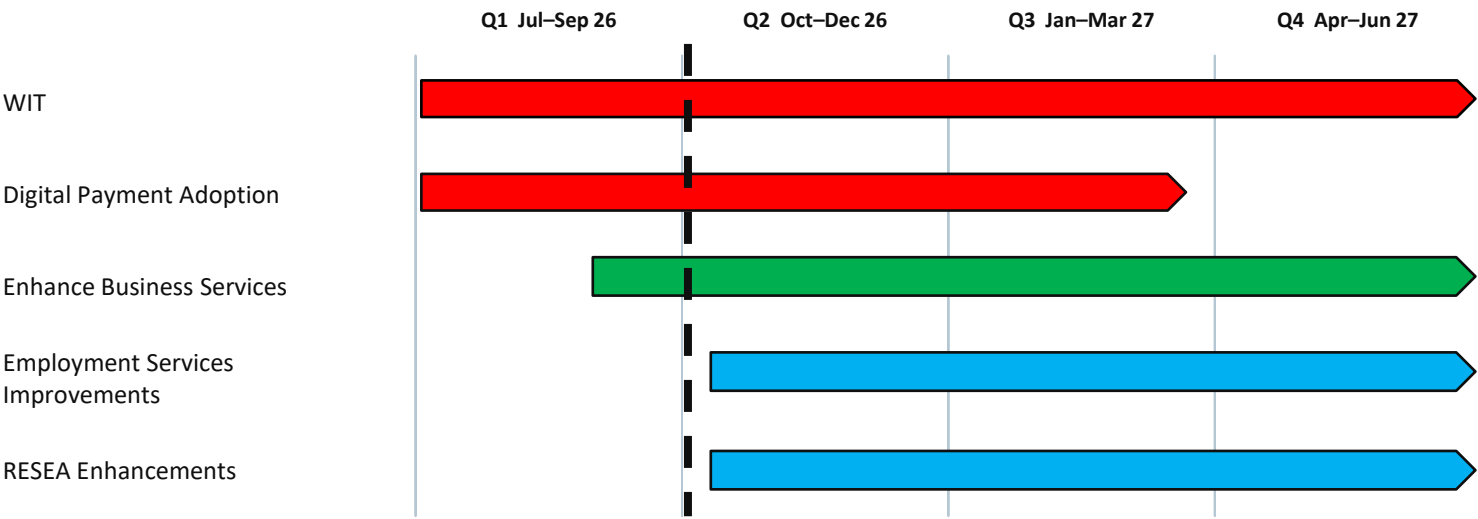


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Portfolio Overview

FY27 (Jul 2026 – Jun 2027) · Reporting period: October 1st, 2026

TOP 5 PROJECTS — FY27 ROADMAP



PORTFOLIO HEALTH

	Green	Yellow	Red
Overall	3	0	2
Scope	4	1	0
Schedule	3	0	2
Risk	3	1	1

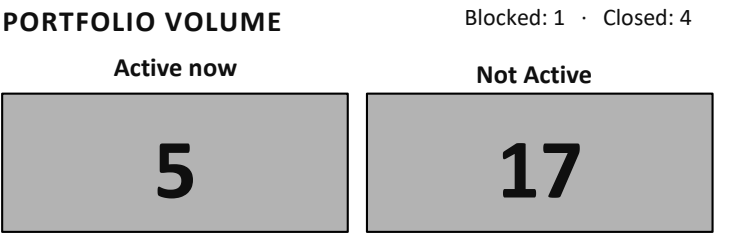
RISK REPORT — COUNT BY SEVERITY



LEVEL OF EFFORT — PROJECTS AT EACH LEVEL



PORTFOLIO VOLUME



FEDERAL POLICY UPDATE

Lekha Fernandes



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ROUND TABLE & QUESTIONS

Ismaila Maidadi & Amy Martinez



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THANKS!



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