



What?

Upgrading all laptops and computers for staff, contractors and public (who use public-use devices in our WorkSource offices) from Windows 10 to
Windows 11



Why?

- Windows 10 reaches endof-life in October 2025
- Avoid potential for security vulnerabilities with current operating system
- Aligns with ESD's value of organizational excellence



When?

Rotating schedule of Windows 11 upgrades starting in mid-January and running through the end of June 2025



Who?

All ESD staff, contractors and public (who use devices in our WorkSource offices) will experience this upgrade



How?

- Conducting the upgrade by division vs. the entire organization all at once (avoiding potential 'blue screens of death' scenarios)
- List of staff to receive upgrades will be sent to division leaders, managers, supervisors as their cycle approaches
- Communications, divisional road shows, and informational sessions coming in January/February 2025

Staff Benefits: Updated aesthetic interface with cool customization options!