**Reminder:** *Please mute your audio and disable the video feature after joining this Teams meeting. Too many attendees with active audio and video can interfere with everyone’s audio quality.*



**These meetings will be recorded and posted on the WPC site.**

Please be advised your image will be captured and recorded during the video conference.

Your participation in this videoconference equals consent to be recorded as required by law.

# System Maintenance

**ETO Release Notes (notable since last meeting):**

* ETO 20.85.0 – This release includes performance improvements to ETO Workflows and Alerts.
	+ Users can now expect that Workflows and Alerts are more performant, latency is reduced, and certain issues caused by timeouts (ex. notification emails not sending, steps not updating, delays to auto-enrollments) are resolved.
* ETO 20.86.0/538 – TouchPoints Fix for Edit option remaining once Update Period is disabled.
	+ Previously, some customers experienced TouchPoints not following the appropriate locked status due to the 'Update Period' setting being enabled and later disabled. Specifically, the Edit option appeared when it should not have been available. Now, locked TouchPoints and disabling 'Update Period' work as expected. TouchPoints (both parent and sub-forms) will maintain their locked status and no Edit option will appear once 'Update Period' is disabled.

**ETO Standard Maintenance**

* ETO in North America is currently undergoing regular monthly maintenance. Maintenance occurs on the 4th Saturday of the month from 1am - 5am UTC

**WSWA Live Chat (Velaro) Standard Maintenance**

* Live Chat regular maintenance takes place on Monday and Friday mornings, between the hours of 2:00 AM and 6:00 AM ET

**WorkSourceWA.com Maintenance**

* 1/23/25 – WorkSourceWa CMS update completed (vendor moved from Oracle to Strapi). Testing, QA validation & Prod validation completed, and ticket closed 1/24/25.

# Projects & Work

* **WIT Replacement**
	+ Join us **Friday, Feb 21st at 11 a.m.** for the WorkSource Integrated Technology (WIT) Project Town Hall!
		- The Feb. 21 Town Hall will focus on preparing you for the year ahead. Our goal is to share the path to operational readiness. Learn more about the path to launch for the new **WA Works** and **WorkSourceWA** website. As always, you will also have plenty of time to ask the project team all your questions.
		- [Download the calendar invitation](https://links-1.govdelivery.com/CL0/https%3A//content.govdelivery.com/attachments/WAESD/2024/11/01/file_attachments/3056017/WIT%2520Project%2520Townhall-%2520Dec%25206.ics/1/01000192fde0e5a2-4ef55798-b96f-4d2e-a14b-6bb1e4591fb0-000000/1hYTP5qo40z-XDPNdkLsgtr5UeqtoqkkKSIcbgGV59I%3D378) or join [Zoom LIVE](https://links-1.govdelivery.com/CL0/https%3A//esd-wa-gov.zoom.us/j/85473929908) on Feb. 21
		- Can't attend live? The recording will also be published on the [WPC WIT project page](https://wpc.wa.gov/wswa/wit-replacement-project) after the event
	+ **Highlights and happenings for January**
		- Sprint Review 20 - Attend live and share your feedback on Jan. 21
		- Communications packet - Be on the lookout for the next packet at the end of January!
		- User study kickoff - Preparing for the first of three user studies for the new WorkSourceWA.com
		- New change agent - Welcome Luci Bench!
		- Data migration - [Watch the new demo](https://www.youtube.com/watch?si=KAZD_Q5Oolwr7yoy&v=-buGQvC2gUY&feature=youtu.be) and learn how data will be migrated from ETO to WA Works
	+ **Status Reports**
		- [Dec 2024](https://media.multisites.wa.gov/media/WPC/project-updates/2024-december-wit-replacement-project-status-report-final.pdf)
* **WorkFirst Phase 3**
	+ *Initial release completed on 6/27/24*
	+ *Secondary release, including 2 features and 3 bug fixes, released 9/5/24*
	+ *3 items failed validation; subsequent release due 10/5/24 was postponed*
	+ Bugs
		- WA-5038 & WA-5015 fixed 11/5/24 – bugs for seeker logs and total hours
		- WA-5094 fixed 12/10/24 – remove WSWA Holiday Hours flag
		- WA-5067 fixed 1/22/25 – WorkFirst emails continuously send
		- WA-5063 – one bug remaining; awaiting a fix date from the vendor
	+ ETO Reports
		- Activity Log – Participant Counts Report – Cancelled
		- Activity Log – WSWA Report [WA-5071] – Completed
* **Veterans Program Updates (VPL 05-24) (WA-5039 / ADO 214575)**
	+ Scoping completed with vendor and WSS
	+ Development, testing & release timeline is currently being finalized
	+ Estimated production release date is mid-April 2025
* **MSFW Eligibility Status Updates (WA-5064 / ADO 214748)**
	+ Scoping completed with vendor and WSS – development & release timeline looks to be April 2025
	+ MSFW questionnaire modifications have been implemented on ETO test environments
	+ Monster has informed 4/15/25 date for us to implement the changes on WSWA and ETO prod
* **PIRL / WIPS Errors – manual data corrections**
	+ Ongoing; active data correction requests are coordinated by WSS through email, with the staff members who are completing the corrections in ETO
* **WorkSource Offices – Facilities Updates**
	+ The ‘Facilities Joint Workload’ project teams meet every-other-Tuesday to review active projects, activities and statuses.
	+ The following in-process **Relocation** projects will require updates to ETO/WSWA, and a timeline for these changes is currently being developed by WSS:
		- Aberdeen
		- Everett
		- Thurston

## ETO Report Changes

Active and recently completed ETO Report change and enhancement requests: current quarter

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item # | Report Change | Requestor | Status | Date |
| WA-5100 | Local Reporter Services Report OPTIMIZED | Liz Laubscher | Complete | 12/3/24 |
| WA-4974 | New TAA report request | Adeline Kerns | Validation | 1/7/25 |
| WA-5096 | TAA – Batch Payment Review & Cover Page | Adeline Kerns | Complete | 12/17/24 |

## Service Tickets

Open service requests, issues, or bugs that have been prioritized for work.

(***please note:*** *this is not a complete list of all active service requests; rather, this list reflects items that have a larger or wider-scale impact to ETO & WSWA users*)

**[WA-4963]** – Community Reinvestment Services Exclusion from PIRL

* In progress with vendor – targeted fix dates are pending next round of DI validation on test files provided by vendor

**[WA-4861 & 4862]** – PIRL participation script: NDWG Opioid (Southwest & Spokane)

* In progress with vendor – targeted fix dates are pending next round of DI validation on test files provided by vendor

**[WA-4887]** – WSWA Share job posting bug

*(this ticket was originally submitted for both the Print and Share buttons; however, the Print button issue has since been resolved)*

* In WSWA job postings, clicking the *Share* button does not work. Vendor reports that a service associated with the Share feature in WSWA has been discontinued by Oracle. Monster has an alternate solution in process; it will come with a small design change: when the user clicks the Share button, icons will pop-up for sharing via email, SMS text, and more.
* Icons confirmed that’ll be implemented: Facebook; Messenger; X (Twitter); LinkedIn; SMS; Email; Copy link; Print
* QA release date is targeted for 4/15/25. WSS will validate once the fix is available for testing.

**[WA-4928]** – WSWA “build a resume” veterans’ status

* Correct the veteran status that is displayed when building a resume in WSWA, so that “retired military” is only displayed for actual retirees, not for all End Term of Service (ETS) veterans
* In process with vendor – awaiting fix date

**[WA-4962]** – Veteran details sometimes displaying incorrectly in ETO

* In process with vendor – fix date targeted for 4/15/25

**[WA-5020]** – Resumes not Displaying Correctly in WSWA

* Of note, the seeker view is where we see the bug show up; the employer view seems to work just fine.
* In process with vendor – awaiting fix date

**[WA-5067]** - WorkFirst Emails Continuously Send

* Vendor fix released on 1/22/25; WF team validation in process

**[WA-5117]** – some WSWA registration questions marked required

* For some job seekers creating new WSWA accounts, some registration questions are being marked as required, whereas they were not required previously.
* In process with vendor – awaiting fix date

# Policy Updates

* These policies and guidance can be found on the Workforce Professional Center [Policy](https://wpc.wa.gov/policy) tab.
* Please email questions to Employment System Administration and Policy.
* If you know of someone who would appreciate receiving future notices like this, please forward so they can [subscribe](https://links-1.govdelivery.com/CL0/https%3A//public.govdelivery.com/accounts/WAESD/subscriber/new) to our bulletins.

## Revised WorkSource Information Notice (WIN)

**WIN Number:** 0073, Change 51

**WIN Name:** WIOA operating guidance issued to date by DOL through TEGLs, UIPLs, and TENs

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[WIN 0073, Change 51](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/0073-51.pdf), communicates the U.S. Department of Labor’s (DOL’s) recent issuance of two Training and Employment Notices (TENs):

• TEN 20-24 (Employment and Training Administration (ETA) Advisory Checklists Update) which identifies recently cancelled or rescinded guidance. WIN 0073, Change 51, incorporates updates aligned with changes communicated in this TEN.

• TEN 21-24 (Immediate Implementation of Executive Orders “Ending Radical and Wasteful Government DEI Programs and Preferencing” and “Ending Illegal Discrimination and Restoring Merit-Based Opportunity”). DOL has communicated that clarifying guidance, presumably in the form of a Training and Employment Guidance Letter (TEGL), is forthcoming.

## Revised WorkSource System Policy

**Policy Number:** 1028, Revision 2

**Policy Name:** Local Workforce Development Board Required Policies

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Good afternoon, system partners and other interested stakeholders.

WorkSource System Policy [1028, Revision 2](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/1028-2.pdf) - Local Workforce Development Board Required Policies - is now available on the Workforce Professionals Center.

This policy communicates the board-approved required policies that (a) all Local Workforce Development Boards (LWDBs) must have in place, and (b) must have in place if the activities are undertaken locally. This version creates section (c) for non-WIOA funded programs and activities, allowing flexibility in creating local policies, if permitted).

The state received no response during the public comment period.

## Revised State Programs Policy 7005, Revision 1

**Policy Number:** 7005, Revision 1

**Policy Name:** Community Reinvestment Fund

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Good afternoon, system partners and other interested stakeholders,

Revised State Program Policy [7005, Revision 1](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/7005-1.pdf) - Community Reinvestment Fund - is now posted on the Workforce Professional Center website. This policy outlines guidance and instruction for the Economic Security for All (EcSA) Career Accelerator Incentives Fund and EcSA Business Support and Subsidized Training Fund established under the CRF.

This revision adds an allowance for LWDBs to set a time limit (pursuant to local policy) of no less than 6 months for participants to receive incentives, adds the time limit (if undertaken locally) to the bullet describing duration-suitable progress in receiving Career Accelerator incentives, removes the requirement that form of payment must be included in service touchpoint, and clarifies the requirement to note the connection between the individual receiving subsidized training funded by the program and the employer receiving program services. Clarification to this effect has also been added to FAQ #22 and FAQ #26.

## Revised State Programs Policy

**Policy Number:** 7010, Revision 1

**Policy Name:** Community Reinvestment Fund Matched Investment Savings Accounts

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Good afternoon, system partners and other interested stakeholders,

Revised State Program Policy [7010, Revision 1](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/7010-1.pdf) - Community Reinvestment Fund Matched Investment Savings Accounts - is now posted on the Workforce Professional Center website. This policy was created to outline the structure and implementation of the Matched Savings Investment Accounts (MISAs) funded by Community Reinvestment Funds through an interagency agreement between Washington Department of Commerce and Employment Security Department

This revision updates allowable purchases of assets or investments as part of a Savings Plan Agreement and conditions (lump sum) for these payments.

## Announcement from Employment System Administration and Policy

**Policy Numbers and Names:** See below

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Good morning, system partners and other interested stakeholders,

**The policies listed below have been rescinded** on the [Workforce Professional Center](https://wpc.wa.gov/policy) website. The decisions were based on discussions with the Washington Workforce Association and ESD Workforce Services Division that did not find these dated policies to be current or relevant to today’s one-stop environment as currently constructed:

• 1010 (Rev1) - WorkSource Initiative Integrated Front-end Services Policy

• 1014 (Rev1) - Coordinated Business Services

• 4008 - Selection and Referral

• 4021 - Job Development Activities

## Revised WorkSource System Policy - Open for Public Comment

**Policy Number:** 1028, Revision 2

**Policy Name:** Local Workforce Development Board Required Policies

**Public Comment:** January 13-29, 2025 (15 days)

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Good afternoon, system partners and other interested stakeholders.

WorkSource System Policy [1028, Revision 2](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/1028-2.pdf) – Local Workforce Development Board Required Policies - is now available on the Workforce Professionals Center for public comment.

This policy communicates the board-approved required policies that (a) all Local Workforce Development Boards (LWDBs) must have in place, and (b) must have in place if the activities are undertaken locally. This version creates section (c) for non-WIOA funded programs and activities, allowing flexibility in creating local policies, if permitted).

Washington Workforce Association has agreed to abbreviated public comment period on this policy. Please send comments to SystemPolicy@esd.wa.gov by **January 29, 2025** (15 days).

## WorkSource Information Notice (WIN)

**WIN Number:** 0146 WIN

**Name:** Waiver of the requirement to expend at least 75 percent of the state’s WIOA Title I-B youth formula grant on out-of-school youth

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Good afternoon, system partners and other interested stakeholders

[WIN 0146](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/0146.pdf) communicates the U.S. Department of Labor’s approval of Washington’s request to waive the federal requirement to expend at least 75 percent of WIOA Title I-B youth formula grant funds on out-of-school youth (OSY) and lower it to a minimum of 50 percent for Program Years 2024 and 2025.

## Revised WorkSource Information Notice (WIN)

**WIN Number:** 0073, Change 50

**WIN Name:** WIOA operating guidance issued to date by DOL through TEGLs, UIPLs, and TENs

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[WIN 0073, Change 50](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/0073-50.pdf) communicates the U.S. Department of Labor’s (DOL’s) recent issuance of Training and Employment Guidance Letter (TEGL) 11-19, Change 2, on Negotiations and Sanctions Guidance for the Workforce Innovation and Opportunity Act Core Programs. This guidance does the following:

• Revises the negotiations process and requirements to incorporate the Effectiveness in Serving Employers performance indicator (Retention with the Same Employer) per the amended WIOA Final Rule (89 FR 13814), which went into effect on March 25, 2024.

• Includes requirements for the WIOA annual performance report submission requirements to encompass all requirements in TEGL 03-17.

• Clarifies the standard for meeting requirements for submission of Eligible Training Provider results.

• Clarifies the standard for meeting requirements for local area performance negotiations.

## Revised WorkSource Information Notice (WIN)

**WIN Number:** 0073, Change 49

**WIN Name:** WIOA operating guidance issued to date by DOL through TEGLs, UIPLs, and TENs

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[WIN 0073, Change 49](https://links-1.govdelivery.com/CL0/https%3A//media.multisites.wa.gov/media/WPC/adm/policy/0073-49.pdf), communicates the U.S. Department of Labor’s (DOL’s) recent issuance of Training and Employment Notice (TEN) 17-24 on Planning Estimate for Workforce Innovation and Opportunity Act Youth, Adult, and Dislocated Worker Program Allotments for Program Year 2025.